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Training Tracking Reporting & Analysis

Training Courses Due

Between: 2018/01/01 And 2021/12/15

Group:	TWK Agri		
Company:	TWK Hout		
Department:	Administrasie		
Last Name	First Name	Empl No	Designation
Mkhize	Henry	123456	2nd Operator
Forklift Certificate		2020/12/20	Not yet started
Jafumbe	Eliot	8709	Debtors' Clerk
Forklift Operator Basics		2020/12/14	Not yet started
Govender	Thomas	A105	Stores Admin Clerk
Food Safety, Basic		2020/12/14	Not yet started
King	Jamie		
Forklift Certificate			
Walker	Ashalen		
Fire Fighter			
Maquthu	Nicodemas		
Forklift Certificate			
Department:	Casting		

All Training Details for Henry

W123 TWK Agri TWK Hout
Artisans Helper Boilermaker

Training Course	Module Name	Date Due	Date Done	Status
Forklift Operator Basics	Forklift proficiency	2020/12/14		Not yet started
Forklift Operator Basics	Forklift operation part 2	2020/12/14		Not yet started
Forklift Operator Basics	Basic forklift operation	2020/12/14		Not yet started
Forklift Operator Basics	Driver Safety Awareness	2020/12/14		Not yet started
Forklift Operator Basics	Basic Vehicle Care	2020/12/14		Not yet started

Induction Outstanding		
Department	Employee	Total
Administration	Mkhize, Henry - 123456	1
	Le Roux, Marie - 9003120788084	1
Administration Total		2
Compliance	Carling, William - 4910145111966	1
	Mabasa, Lucia - 8510110437080	1
Compliance Total		2
Mill 1	Hlela, Henri - 4910145111960	1
Mill 1 Total		1
Mill 3	de Lange, John - 8501015467083	1
	Ngoyi, Gertrude - 900101111111111	1
	Ngoyi, Gwede - 2202225047084	1
	Sichaba, Sanele - 2015/02/10	1
Mill 3 Total		4
Receiving	Hadebe, Richard - 7612265563964	1
	Luthuli, Geraldine - 6905170528960	1



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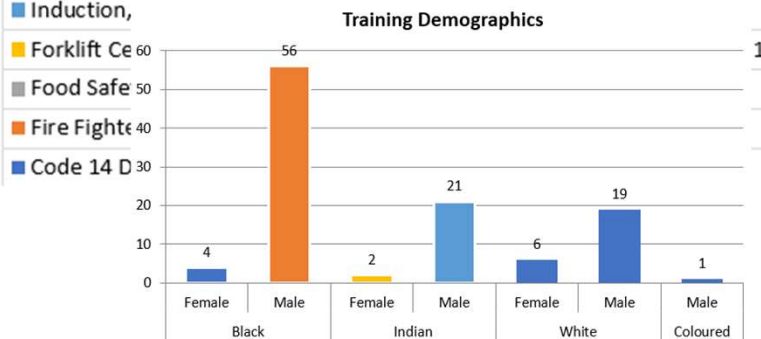
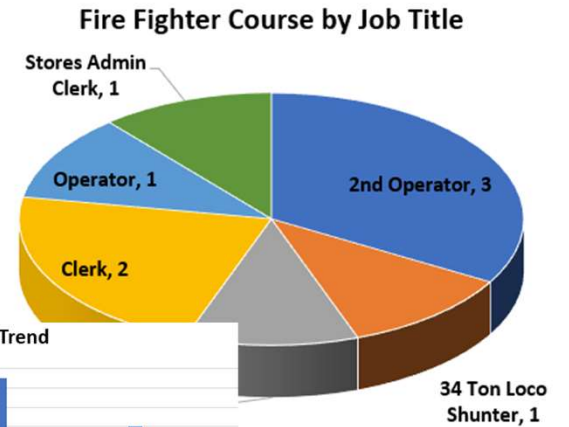
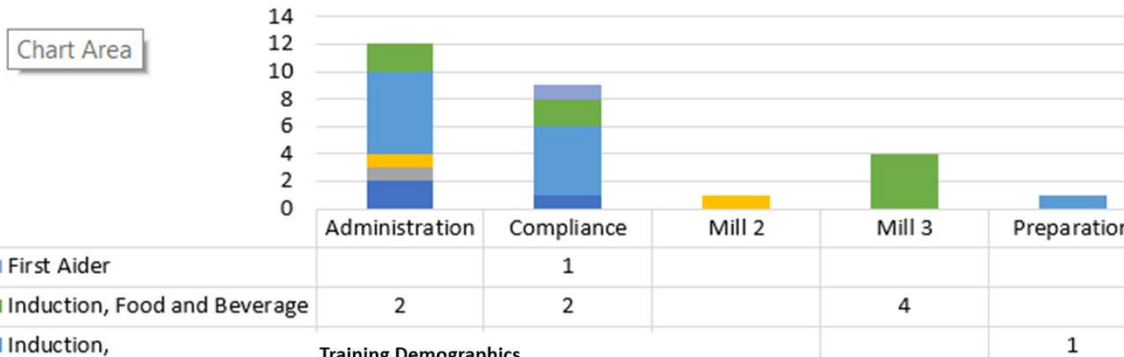
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Training Outstanding by Department



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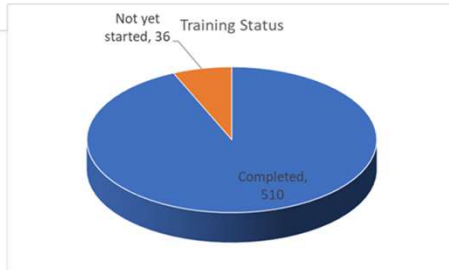
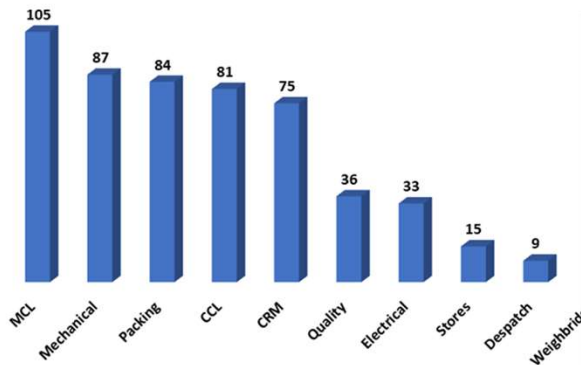
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Training Scheduled by Department for the Month Under Review



Training Scheduled by Designation for the Period Under Review

