

MONITORING REPORTING EXAMPLES

Monitoring reporting reporting in SHREQManager has both simple one-click reports and extended in depth analysis available with the SHREQManager Excel export facility.

Monitoring Due Between 2021/01/01 And 2022/12/31

Audit

Mon Type	Mon Category	Mon Group	Asset No	Asset Type	Asset Desc	Location	Date Due	Group	Company	Department
Audit	Area	Safety	HV10040	Heavy Duty	Man Horse	Main Road	2022/04/04	Williams Ho	Sugar Prod	Logistics
Total										1

Evaluation

Mon Type	Mon Category	Mon Group	Asset No	Asset Type	Asset Desc	Location	Date Due	Group	Company	Department
Evaluation	Equipment	Safety	A0008	Plant	Coiling	Dalton Processing	2022/04/19	Williams Ho	Sugar Prod	Mill 2
Evaluation	Plant	Health	A10346	Lifting Equi	Forklift	Loading Area 2	2022/04/27	Williams Ho	Sugar Prod	Compliance
Total										2

Inspection

Mon Type	Mon Category	Mon Group	Asset No	Asset Type	Asset Desc	Location	Date Due	Group	Company	Department
Inspection	Plant	Quality	A0007	Plant	Steel Press	Dalton Processing	2022/06/24	Williams Ho	Sugar Prod	Mill 2
Inspection	Plant	Quality	N/A	N/A	N/A	Warehouse 2	2022/03/24	Williams Ho	Sugar Prod	Mill 1
Inspection	Plant	Safety	N/A	N/A	N/A	Warehouse 2	2022/07/11	Williams Ho	Sugar Prod	Mill 2
Inspection	Plant	Safety	N/A	N/A	N/A	Warehouse 1	2022/08/26	Williams Ho	Sugar Prod	Mill 2
Inspection	Area	Safety	F10023	Plant	Crusher 1	Factory 2	2022/05/13	Williams Ho	Sugar Prod	Workshop

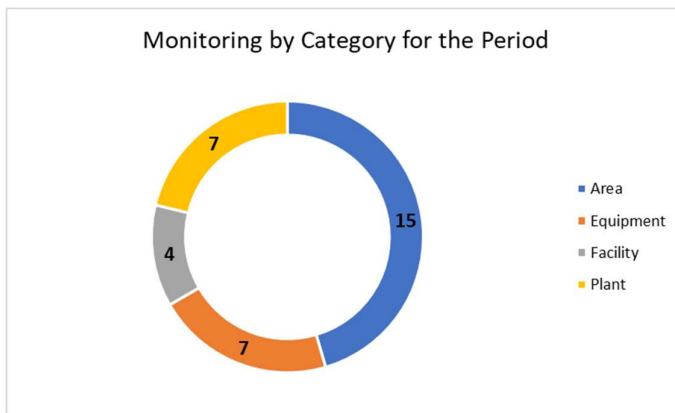
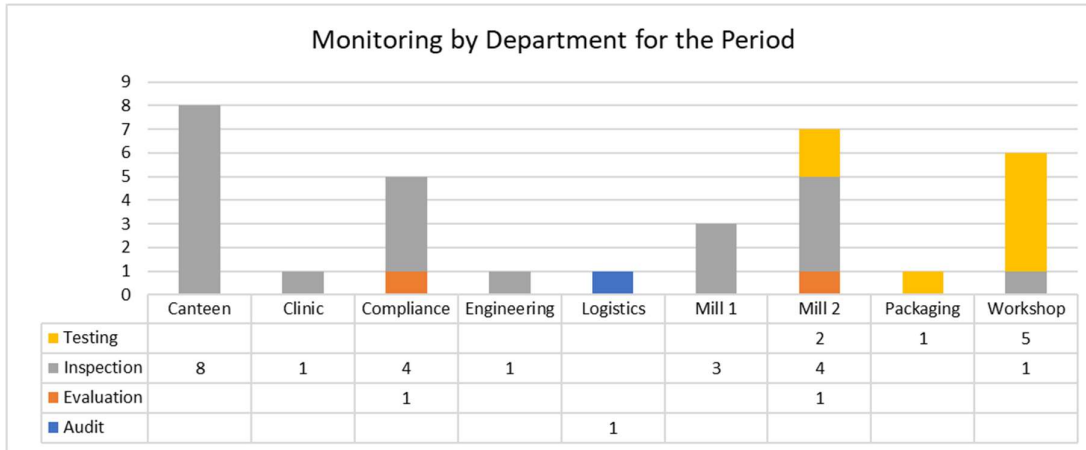
Monitoring Missed Between 2021/01/01 And 2022/12/31

Audit

Mon Type	Mon Category	Mon Group	Asset No	Asset Type	Asset Desc	Location	Date Due	Group	Company	Department
Audit	Area	Safety	HV10040	Heavy Duty	Man Horse	Main Road	2022/04/04	Williams Ho	Sugar Prod	Logistics
Total										1

Evaluation

Mon Type	Mon Category	Mon Group	Asset No	Asset Type	Asset Desc	Location	Date Due	Group	Company	Department
Evaluation	Equipment	Safety	A0008	Plant	Coiling	Dalton Processing	2022/04/19	Williams Ho	Sugar Prod	Mill 2
Evaluation	Plant	Health	A10346	Lifting Equi	Forklift	Loading Area 2	2022/04/27	Williams Ho	Sugar Prod	Compliance
Total										2



	Audit	Evaluation	Inspection	Testing	Grand Total
Monitoring by Responsible Employee					
Baxter George 7312095488962			8		8
Bhengu Sibusiso 4312255488965			3		3
Bowman Garth 5802125409083				1	1
Carling William 4910145111966			1		1
Chandama Gilbert 57094385790	1				1
Christian Donald 6211255007965			1		1
Coetzer Hendrik 7104085212964				2	2
Dilraj Alfred 7001215120960			2		2
Farrar Thomas WK347653				1	1
Hadebe Richard 7612265563964			1		1
Lister John 6504045674082				4	4
Mabaso Funela 3705055153964			1		1
Makhaye Welcome 6304035735961		1			1
Mashele Mafemane 5504265742964			1		1
Phillipson Trevor 6005165035928			2		2
Pillay Rajenja 3911135504965			1		1
Rossouw Maryke 7409180050086			1		1
Van der Merwe Johannes 7510145094961		1			1
Grand Total	1	2	22	8	33

Outstanding Actions

Group/Organisation	Williams Holdings		
Company/Business Unit	All Companies/ BU's		
Department	All Departments		
For the Period	2021/01/01	To	2022/12/31

Actions Due - Incidents

Date Due	Assigned To	Action to be Taken	Action Type	Comment	Inc Date	Group	Type
2021/01/20	Ashaleen Walker Empl No: A175	Verbal Warning	Disciplinary	Warning necessary as he is careless.	2021/01/20	Health	IOO
2021/12/04	Trevor Phillipson Empl No: A156	Investigation	Investigation		2021/12/04	Environment	Chemical Spill
2022/05/12	Marie Le Roux Empl No: TBA	Investigation	Investigation		2022/05/12	Safety	Defective Equip
2022/07/05	Famio Perrimal Empl No: A149	Repair Valve	Repair Damage		2022/07/05	Health	Fracture
2022/07/12	Alfred Dilraj Empl No: PDC074	Repair	Rectify Damage		2022/07/12	Safety	Near Miss
2022/07/12	Alfred Dilraj Empl No: PDC074	Repair	Rectify Damage		2022/07/12	Safety	Near Miss
2022/07/20	Empl No:	Investigation	Investigation		2022/07/20	Safety	MVA
2022/07/20	Henry Dlamini Empl No: W123	Repair	Rectify Damage		2022/07/20	Safety	MVA

Actions Due - Monitoring

Date Due	Assigned To	Action to be Taken	Comment
2022/04/21	Famio Perrimal Empl No: A149	Repair	The extinguisher is rusty. Must be replaced.
2022/04/21	Ashaleen Walker Empl No: A175	Safety Training	

Actions Due - Investigations

Date Due	Assigned To	Action to be Taken	Comment
2021/12/04	Jeffery Thompson Empl No: TEST01	Must do some training	
2021/12/20	George Baxter Empl No: 239	testing	test
2022/01/18	William Carling Empl No: PRO0120	All gas pipes to be checked	
2022/01/25	Ivan Clark Empl No: 380s	To be sent for training	
2022/02/28	Henry Dlamini Empl No: W123	Employee to go on an EAP course.	Must be breathalysed every morning and afternoon.